

NOTICE OF INTENT TO EMPLOY/JOB POSTING

Dated: May 5, 2021

POSTING #0013

Internal/External

Position:

Elementary Teacher – Autism Spectrum Disorder

Qualifications:

- Bachelor's degree in education or a field related to special education from an accredited college or university.
- Valid State of Michigan Teaching Certificate.
- Special Education Endorsement in Autism (ASD); CI Endorsement acceptable.
- Satisfactory experience interacting with individuals with disabilities.
- Ability to work independently and to establish and maintain effective scheduling.
- Effective verbal and written communication skills, including the ability to effectively work with students, parents, staff, and other agencies and the general public.
- Computer literacy, including the ability to word process, utilize software applications and use electronic mail.

Reports to:

Director of Special Education or Special Education Supervisor

Job Goal:

- Provides basic academic skills and personal adjustment / pro social skills for students in the classroom.
- Oversees paraeducators and other staff assigned to the classroom.
- Develops and implements goals and objectives in accordance with special education rules and regulations and with students' IEPs.
- Maintains regular communications with parents / guardians.
- Participates in IEPs and other meetings as necessary.
- Assists in establishing and maintaining a budget for classroom / staff functions.
- Establishes and maintains collaborative relationships with all staff, families, local districts and community agencies.
- Maintains the appropriate documentation, paperwork and progress reports.
- Attends staff meetings and professional development as appropriate.
- Performs related work as requested.

Starting Date: Fall 2021

Closing Date: Until filled

Send resume and cover letter to:

Kimberly Stoll

MIDLAND COUNTY EDUCATIONAL SERVICE AGENCY

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MIDLAND COUNTY EDUCATIONAL SERVICE AGENCY

IS AN EQUAL OPPORTUNITY EMPLOYER