



Council for
Exceptional
Children

MICHIGAN

Strengthening the Field of Education to
Impact Success for Individuals with Exceptionalities

Committee Volunteer Interest Form

2022 - 2023

Serving on a committee is a great way to get to become involved with the Michigan Council for Exceptional Children (MCEC) and begin to build relationships and connections with Council for Exceptional Children (CEC) members across the state and nation. MCEC has five committees whose primary purpose is to support various functions of our MCEC Board: Legislative Action/Advocacy, Membership/Communications, Professional Development, Finance and Honors and Awards. Committee meetings are scheduled by the committee chair and meet minimally every other month.

Membership on committees is determined by the chair, and subject to approval by the President. MCEC strives to ensure that membership across MCEC committees, but not necessarily within each committee, is balanced based on ethnicity, gender, geography, disability, and professional position.

INSTRUCTIONS: Download the form in Microsoft Word and fill out. Once completed, please email your Interest Form, candidate statements, and a vita/resume to **waltona.mcec@gmail.com**. If you are unable to submit materials via e-mail, please send/mail to:

Michigan Council for Exceptional Children (MCEC), 14836 A Drive North, Marshall, MI 49068

Committee Volunteer Interest Form (22-23)

Candidate Name						
Current Position						
Address (include city, state, and post code)						
Phone	Work		Home		Mobile	
E-mail						
Ethnicity (optional)				Disability (optional)		
Years as a CEC Member				Division Membership(s)		
MCEC or CEC prior committee work						

Terms of Agreement: I understand that all MCEC Committee members are expected to be well-prepared for and actively participate in all meetings and online discussions (as applicable), to carry out tasks as assigned and maintain MCEC membership throughout the term of appointment. If appointed, I am willing to fulfill these obligations and will immediately notify the committee chair if I am unable to meet them.

Put your initials here _____ to accept the Terms of Agreement.

Please specify at least one committee of interest.

<input type="checkbox"/> Communications & Membership <p>The Communications & Membership Committee focuses on how MCEC reaches our membership, including updating our website. This committee will continue to have a significant role this year in providing information on the new tiered membership structure that is being implemented by CEC, making sure that our current membership is informed and recruiting new members.</p>	<input type="checkbox"/> Honors & Awards <p>The focus of Honors and Awards is on the nomination process for the various awards given at our state conference every March. The work of this committee is highly visible and very satisfying for committee members, as their work is completed at our very special awards ceremony each year at our annual conference.</p>
<input type="checkbox"/> Finance <p>The Finance Committee is focusing on completing the activities related to implementing our Investment policy. It will also be reviewing all financial policies during the next year.</p>	<input type="checkbox"/> Legislative Advocacy and Action <p>The Legislative Advocacy and Action Committee is currently working on developing our communication on state and federal issues related to children with special needs.</p>
<input type="checkbox"/> Professional Development <p>The focus of the Professional Development Committee is to continue to develop additional PD opportunities in addition to our annual conference and partnerships with other organizations for those PD opportunities.</p>	<input type="checkbox"/> Diversity, Equity and Inclusion <p>The MCEC Diversity, Equity, and Inclusion (DEI) Committee is comprised of members with an interest in and passion for diversity, equity, and inclusion issues. Members of the MCEC DEI Committee are committed to the care, respect, and dignity of all individuals. Further, MCEC DEI Committee members are committed to anti-racism and dismantling systems of oppression within the educational community. We welcome individuals with diverse perspectives, experiences, backgrounds, and identities to join the committee. We seek committee members who are adjustable, flexible, courageous, open, and honest.</p> <p>Committee Charge</p> <ul style="list-style-type: none"> • To foster, cultivate, and preserve a culture of diversity, equity, and inclusion in all aspects of MCEC's work. • To serve as a "filter" to ensure MCEC is viewing its work through a DEI lens while adhering to the organization's mission and core values. • To ensure MCEC is living into our diversity, equity, and inclusion <u>statement</u>. • To advise/facilitate the work of other MCEC Committees to ensure it aligns with MCEC's DEI goals and strategic plan.

Candidate Statements: Please address the following.

Please Note: Candidate statements should not exceed 2 pages.

1. Please provide a statement indicating why you wish to serve as a volunteer on the committee(s) indicated above.
2. List key leadership positions held and other professional/volunteer activities (please include dates).
3. Describe the experiences you have had related to your committee of interest/its content area.
4. Finance Committee candidates only: Address your experience in overseeing the financial health and accountability of an organization.
5. Please attach a vita/resume to email when you submit this application.