

## Special Education Consultant

### IN THIS ROLE:

The Special Education Consultant will provide leadership and assistance to LEAs/PSAs in the development, implementation, and evaluation of special education programs and services to ensure a free and appropriate public education for students with disabilities.

### QUALIFICATIONS

#### Education

- Master's Degree required
- Full approval in a minimum of one area of Special Education required
- Approval as a Supervisor or Director of Special Education preferred
- Approval of K-12 administration preferred

#### Experience

- Minimum of three (3) years of teaching experience in Special Education required
- Minimum of five (5) years of supervisory experience at the local or intermediate district level preferred
- Demonstrated experience interpreting and implementing special education rules and regulations required
- Demonstrated experience in providing professional development to diverse adult populations required
- Demonstrated knowledge and experience in the implementation of positive behavior supports required
- Non-violent crisis intervention certification training preferred

#### Skills and Training

- Demonstrated knowledge of recent trends in special education and their impact on the special education community
- Proven track record in designing cooperative programs for both general and special education.
- Demonstrated effectiveness in building trust and collaborating with Wayne RESA staff, parents, and district personnel
- Proven expertise in consulting, providing training, and facilitating group processes
- Demonstrated skill working with a wide range of diverse populations
- Shown aptitude for active listening, as well as verbal and written communication abilities
- Demonstrated organizational prowess and presentation skills
- Display the capacity for collaboration, team building, and creative problem-solving
- Proven ability to incorporate emerging technology into professional activities
- Ability to develop data-based goals and objectives with expertise, including tracking progress and outcomes through compliance tasks
- Proficiency in using the Microsoft Windows desktop operating system and Windows-based software

### COMPENSATION:

WCSSF 12-Month Salary Schedule – Schedule H (\$77,683 - \$117,569) and a comprehensive and competitive benefits package including health/dental/vision/life and long-term disability insurance. 19 paid holidays, generous time off, and [Membership in the Michigan Public Schools Employee Retirement System](#). The position is represented by Wayne County Salaried Staff Federation Local 4479 (WCSSF). The Collective Bargaining Agreement and additional information regarding employer-sponsored health care plans can be found under [Transparency Reporting](#).

### APPLICATION PROCESS AND TIMELINE:

Internal and external applicants must complete and submit an online application at:

<https://www.applitrack.com/resa/OnlineApp/default.aspx?choosedistrict=true&applitrackclient=1166&all=1> (Job ID #27869) in order to be considered. This posting is open until filled.



33500 Van Born Rd.  
Wayne, MI 48184



(734) 334-1560 Fax  
(734) 334-1562 HR Hotline



[www.resa.net](http://www.resa.net)

Board of Education: James S. Beri • Mary E. Blackmon • Danielle Funderburg • Lynda S. Jackson • James Petrie

**Daveda J. Colbert, Ph.D., Superintendent**  
*Wayne RESA is an equal opportunity employer.*

# SPECIFIC DUTIES AND RESPONSIBILITIES OF THIS ROLE:

- Provide technical assistance to local district personnel in the interpretation and implementation of federal and state mandates as it relates to the delivery of special education programs and services.
- Remain current with federal and state compliance requirements to support local constituents in ensuring all students are receiving a free and appropriate public education in the least restrictive environment.
- Develop and implement professional development activities in support of special education requirements.
- Serve as liaison to specific local districts and related service agencies in the provision of coordinated services to students with disabilities in both special and general education settings.
- Provide case consultation as requested by Wayne RESA leadership and needs assessments and attend any meetings as required.
- Provide technical assistance to parents and other community members concerning local district and parent responsibilities as it relates to the special education process.
- Participate in long-range planning, internally and externally, to support the delivery of special education programs and services.
- Serve as liaison, when necessary, to professional organizations and human service agencies to support families, students, and other stakeholders.
- Assist with the coordination and monitoring of funded projects and programs.
- Organize, plan, and facilitate professional learning, training programs, and conferences for local districts in a variety of modalities.
- Participate as an active team member in organization and department projects as assigned.
- Plan, use professional judgment, and act effectively to carry out the function of this position within the direction provided by Wayne RESA's mission and goals and the objectives of the Special Education and Early Intervention Services department.
- Ability to mentor, coach, and develop teams to deliver best practices as it relates to behavior skills/strategies.
- Regular and predictable attendance.
- Perform other duties as assigned.

[Click here for the job description](#)

## TITLE IX NOTICE OF NON-DISCRIMINATION BASED ON SEX IN EDUCATION PROGRAMS AND ACTIVITIES

Wayne RESA does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to Wayne RESA's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.

Wayne RESA's Title IX Coordinator is Rena Corum, Human Resource Manager, 33500 Van Born Road, Wayne MI 48184. Email: [corum@resa.net](mailto:corum@resa.net) or Phone: 734-334-1374.

Wayne RESA's nondiscrimination policy and grievance procedures can be located at <https://www.resa.net/administrative-support/title-ix>

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to <https://www.resa.net/administrative-support/title-ix>.

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## Enhancing Education in our Diverse County

Wayne RESA is a regional educational service agency that provides a broad range of services and support to Wayne County's 33 school districts and 97 public school academies aimed at improving student achievement and maximizing economies of scale in staff development, purchasing, and administrative services.

### OUR MISSION

Wayne RESA is committed to leadership through service and collaboration for excellence in teaching and learning for all.

### OUR VISION

Leading ... Learning for All.

### OUR BELIEFS

We believe Leadership is the foundation of our organization

We believe Service is the core of our work

We believe Collaboration is essential to our success

We believe in the pursuit of Excellence

[Read more about who we are and what we do](#)

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08/07/2024



SERVICE  
LEADERSHIP  
COLLABORATION  
EXCELLENCE